James Bateman Junior High

ICT Acceptable Use Policy

Student AUP

This policy covers the acceptable use of IT by all students at James Bateman Junior High School.

New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet and other digital information and communications technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning.

It is appropriate for people to be allowed a great deal of freedom in using ICT for study, work and leisure. With freedom comes responsibility. James Bateman Junior High School cannot control what people, all over the world, make available on the Internet and a small proportion of the material which it is possible to access is not acceptable in school, while other material must be treated with great sensitivity and care.

Exactly the same standards apply to electronic material, as to material in any other form. If material is considered to be unacceptable by the school when presented in a book, magazine, video, audio tape or spoken form, then it is not acceptable on the ICT network.

We expect **ALL** ICT users to take responsibility in the following ways:

1.   Not to access or even try to access any material which is:

  • Violent or that which glorifies violence
  • Criminal, terrorist or glorified criminal activity (including drug abuse)
  • Racist or designed to incite racial hatred
  • Of extreme political opinion
  • Pornographic or with otherwise unsuitable sexual content
  • Crude, profane or with otherwise unsuitable language
  • Blasphemous or mocking of religious and moral beliefs and values
  • In breach of the law, including copyright law, data protection, and computer misuse
  • Belongs to other users of ICT systems and which they do not have explicit permission to use

2.   Not to search for, or use websites that bypass the school's Internet filtering
3.   Not to access social networking sites during normal working hours, lessons or during prep time.
4.   Not to download or even try to download any software without the explicit permission of a member of the ICT systems support department
5.   Not to attempt to install unauthorised and unlicensed software

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6.   To be extremely cautious about revealing any personal details and never to reveal a home address or mobile telephone number, on social networking sites or e-mails to strangers
7.   Not to use other people's user ID or password, even with their permission
8.   Not to interfere with or cause malicious damage to the ICT resources and facilities
9.   To report any breach (deliberate or accidental) of this policy to the school's Business Manager immediately

In order to protect responsible users, electronic methods will be used to help prevent access to unsuitable material.

Any use of the ICT may be monitored and recorded, including the contents of email messages, by our security system "Policy Central Enterprise". The use of PCE ensures that this policy is followed; it monitors everything on your screen and takes a screenshot of anything that it deems inappropriate. James Bateman Junior High School reserves the right to access all material stored on it's ICT system, including that held in personal areas of staff and pupil accounts, including email mailboxes, for purposes of ensuring DCFS, LEA and school policies regarding appropriate use, data protection, computer misuse, child protection, and health and safety.

Anyone who is found not to be acting responsibly in this way will be disciplined. Irresponsible users will be denied access to the ICT facilities. James Bateman Junior High School will act strongly against anyone whose use of ICT risks bringing the school into disrepute or risk the proper work of other users. Persistent offenders will be denied access to the ICT facilities - on a permanent basis.

When you log on to the system you are confirming that you have read and understand the above and agree to use the school ICT systems (both in and out of school) and my own devices (in school and when carrying out communications related to the school) within these guidelines.

Also by proceeding to log onto the network, you are confirming that the school's E-Safety rules have been understood and agreed.

In short, you are acknowledging and agreeing to comply with the Pupil's AUP Agreement

•   You have read and I understand the school e-Safety Rules.
•   You will use the computer, network, mobile phones, Internet access and other new technologies in a responsible way at all times.
•   You know that network and Internet access may be monitored.