

COVID-19 June 2nd 2020 – V14 Updated 01.03.22

Exposure to COVID-19

The virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing. The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).

This risk assessment has been reviewed in light of the new Omicron Covid strain – the measures typed in red are what James Bateman Middle School has done to combat the new strain.

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual risk rating H / M / L	Further Action Required	
					YES	NO
Staff Procedures	All Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> All SLT have received MHFA training to enable mental health support throughout school. 7 x staff trained to complete LFD testing. No longer legally required to self-isolate in England if tested positive for COVID-19. No longer legally required to self-isolate if you are an unvaccinated close contact. No longer advised to test for 7 days if you are a fully vaccinated close contact of someone who has tested positive for COVID-19 No longer legally required to inform employer if tested positive. We would like to ask staff to communicate a positive COVID-19 result with the Headteacher. This helps to keep the school community safe and to run more smoothly. 	<p>L</p> <p>M</p> <p>L</p>		
			From 01.04.22			

			<ul style="list-style-type: none"> • Free PCR and LFT will no longer be available for most. • Free tests will be available for a small number of at-risk groups; likely to include those aged over 80 and social care staff. • COVID-19 tests will be charged for and sold through private market retailers and pharmacies. • Free tests may become available for schools if they have COVID outbreaks. 			
Arriving to school	Children Staff Parents Others	Spread of Infection due to close contact	<ul style="list-style-type: none"> • All staff must sign in using the electronic system in reception. This is hands free using your photocopying card. • Duty staff to adhere to duty rota at all times. • Pupils are advised to use hand sanitiser on entry to school. 	L		
Classroom set up	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> • Desks to be in rows with all pupils facing the front. Children should not face each other. • Rooms should be well ventilated. This can be in 10-minute bursts. Windows and blinds must only be open and closed by an adult to minimise widespread contact with handles etc. • Windows should be closed by the adult in the classroom before leaving at the end of the day. • Equipment and resources are integral to the education in schools and so will be allowed in the classes. 	L		
Classroom Lessons	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> • All teachers and staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. 	L		

			<ul style="list-style-type: none"> Classrooms should be adequately ventilated with windows opened for 10-minute bursts. 			
Children requiring using the toilet in lesson times	Children Staff	Infection Control	<ul style="list-style-type: none"> Pupils should be encouraged to use the toilets during break and lunchtimes. Inform the child of the importance of washing their hands after using the toilet. Children advised to use the hand sanitiser on entering the classroom. 	L		
Break Times – Staff Room	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> Staff must make their own drinks/food and wash and dry their own cups or flasks and other crockery and utensils. Personal items of crockery /cutlery should not be stored in communal areas. 	L		
First Aid – Life threatening	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> In the event of a serious injury or incident call 999 immediately. Wear face covering, apron and gloves when in close contact or dealing with bodily fluids and visor if the need is required In the event of CPR being required it is advised only chest compressions are given and use of a defib if available Always wash hands before/after contact First Aid area to be disinfected after use 	M		

First Aid & Medication	Staff Children Others	First Aid Procedures	<ul style="list-style-type: none"> • First Aiders must always wear gloves, apron and face covering when administering first aid procedures • Face covering is worn if having to deliver close contact first aid. (always refer to up to date information from Gov.UK), apron and gloves • Any dressings used to be double bagged • Where any medications are administered, try and encourage the children to self-administer or consider wearing a face covering (always refer to up to date information from Gov.UK). If in any doubt the parent to be contacted and the pupil sent home • First Aid area to be disinfected after use 	M		
Awareness of policies / procedures / Guidance	Staff Children Others	Inadequate information	<ul style="list-style-type: none"> • All staff are able to access the following information on-line for up to date information on COVID-19 <ul style="list-style-type: none"> ➤ Public Health England ➤ Gov.co.uk ➤ NHS ➤ DfE ➤ Department for Health and Social Care • The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training. (washing of hands, cleaning up bodily fluids) • Children are made aware of the school's infection control procedures in relation to coronavirus via school staff and are informed that they must inform a member of staff if they feel unwell 	L		
Poor hygiene practice	Staff Children Others	Ill Health	<ul style="list-style-type: none"> • Posters are displayed throughout the school reminding children, staff and visitors to wash their hands, e.g. before entering and leaving the school. • Children, staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitiser 	M		

			<p>(that contains no less than 60% alcohol) and follow infection control procedures in accordance with the DfE and PHE's guidance</p> <ul style="list-style-type: none"> • Sufficient amounts of soap (or hand sanitiser where applicable), clean water and paper towels/hand dryers are supplied in all toilets and kitchen areas • All cutlery and cups are thoroughly cleaned before and after use. • Cleaners to carry out daily comprehensive cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. • A senior member of staff arranges enhanced cleaning to be undertaken where required – advice about enhanced cleaning protocols is sought from the Health Protection Team /Public Health England 			
Spread of infection	Staff Children Others	Lack of infection control	<ul style="list-style-type: none"> • Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with guidance, using PPE at all times. • Parents are informed not to bring their children to school or on to the school premises if they show signs of being unwell and believe that they have been exposed to coronavirus. • Staff and children do not return to school before the minimum recommended exclusion period (or the 'self-isolation' period) has passed, in line with national guidance. • Parents notify the school if their child has an impaired immune system or a medical condition that means they are vulnerable to infections. • The school in liaison with individuals' medical professionals where necessary, reviews the needs of children who are vulnerable to infections 	M		

			<ul style="list-style-type: none"> Any additional provisions for children who are vulnerable to infections are put in place by the headteacher in liaison with the child's parents where necessary. Used PPE will be disposed of in designated bins and double bagged for disposal. 			
Poor management of infectious diseases	Staff Children Others	Lack of infection control	<ul style="list-style-type: none"> Everyone is instructed to monitor themselves and others and look out for similar symptoms if a child or staff member has been sent home with suspected coronavirus Staff are vigilant and report concerns about their own, a colleague's or a child's symptoms to the Headteacher or SLT as soon as possible. The school is consistent in its approach to the management of suspected and confirmed cases of coronavirus The school is informed by children's parents when children return to school after having coronavirus – the school informs the relevant staff Staff inform the headteacher when they plan to return to work after having coronavirus A nominated person monitors the cleaning standards of school, and discusses any additional measures required with regards to managing the spread of coronavirus 	M		
Statutory Tests and Inspections	Staff Children Others	Maintenance issues	<ul style="list-style-type: none"> Statutory inspections to continue. In-house inspections should continue to ensure the school remains as safe as possible. 	L		
Contractors and Visitors in school	Staff Children Others	Inadequate control measures	<ul style="list-style-type: none"> Staff are to make office staff aware of any visitors to school as entry may be denied. All visitors/contractors must sign in using the electronic sign in system. 	L		

			<ul style="list-style-type: none"> • Visitors/contractors are asked to use hand sanitiser before entering the building. • Contractors will be responsible for removing all rubbish they have created and to clean their area of work prior to leaving. 			
Emergencies	Staff Children Others	Inadequate Control Measures	<ul style="list-style-type: none"> • All staff and children's emergency contact details are up-to-date, including alternative emergency contact details, where required • Children's parents are contacted as soon as practicable in the event of an emergency • Staff and children's alternative contacts are contacted where their primary emergency contact cannot be contacted 	L		