



Where Pupils Achieve and Excel
Headteacher: Mrs T Price BA (Hons) MA Ed

TP/JP

12 July 2022

Dear Parents and Carers,

James Bateman Middle School, will be changing its Management Information System (MIS) from Capita SIMS to Arbor. This is a big change but one that should have a minimal effect on parents and students.

Where will parents see a difference? The major change for parents of children at James Bateman Middle School will be that we will ask you to use the Arbor App/Parent Portal instead of our other third-party apps such as Teachers2Parents and ParentPay. This will also be the easiest way for you to tell us about changes to contact details or a change of address and check the information we hold for your child (**NO ACTION NECESSARY YET, PLEASE WAIT FOR THE VERIFICATION EMAIL WHICH WILL BE SENT IN DUE COURSE**).

From Wednesday 7th September 2022, all information held will be in Arbor. We will be using Arbor to distribute student assessment data, behaviour and attendance data and also letters. This will allow us to communicate more effectively with parents and will give you instant access to your child's daily behaviour scores and attendance information. This move will allow you to use your Arbor log in to its fullest potential.

What about ParentPay? We will move our payment system in stages from September. Please do not worry about any payments you have made for trips etc in ParentPay, these will be accounted for in the changeover.

Where can I find more information? You can find parent guides on the Arbor [website](#). Please be aware that we will continue to update you over the coming weeks and signpost you to video links that will be useful. Articles that might be most useful are Introduction to the Arbor App Usage Guide for Guardians, The Arbor App Usage Guide, Parent Portal quick introduction, Student Profile Overview, and how to add contacts for your child.

Whilst we appreciate that changes to school systems are not ideal, we know you will join us in welcoming change for the better. It will help us to communicate more effectively and in a much more timely way.

Over time, the Arbor system will help us meet the needs of the pupils of James Bateman Middle School and their families to a greater degree and will improve our efficiency. Therefore, we are very grateful for patience and support as we move between systems.

Kind regards

Mrs T Price
Headteacher